



ROP INDUSTRIAL MAINTENANCE MECHANIC (IMM) PROCESS PLANT OPERATOR (PPO) FREQUENTLY ASKED QUESTIONS

When is the class offered?

The IMM and PPO class is a semester-long program and offered ever July and January. Both classes meet Monday through Thursday at two different times.

What is the difference between the IMM and PPO class?

The IMM prepares students for an entry-level maintenance/mechanic job, such as a welder, pipefitter, or machinist. The PPO prepares students for an entry level job operating refinery equipment, such as heating, lubrication, or refining systems.

Where is the class held?

The class is held at the Chevron Hensley campus, located at 940 Hensley St. in Richmond.

How much does the class cost?

There is no cost to students for this class.

What's on the assessment?

The assessment consists of 8th grade level basic math and basic reading comprehension questions.

How big is the class?

The class is typically between 15 – 20 students.

Will taking the class get me a job?

There is no job placement associated with the class, but if you successfully complete it, you should be well-prepared to seek, get and keep a job. Many graduates of this class have been employed as a result of this class and it will help you develop job search skills.

What supplies do I need?

All necessary materials will be provided for you.

What will I get if I successfully complete the course?

You will receive a certificate of completion from ROP indicating course competencies.

Will I get a certificate?

You will earn a certificate IF you complete all of the course objectives and maintain a 95% attendance rate.

What is the attendance policy?

As with a job, students are expected to attend all class sessions. If an absence is unavoidable, student must notify instructor.

Do I have to be a resident of Contra Costa County?

CCC residents will have priority. Non-residents may be accepted on a space available basis.

Can I have a full time job and still participate in the ROP training program?

You can work a full time job as long as you can still attend all class sessions on time.

Can I complete this course online?

No.

What is ROP?

ROP is the Regional Occupational Program run by the Contra Costa County Office of Education. It is a career training program designed for high school juniors and seniors and adult learners. The goal of CTE/ROP is to help students learn about career opportunities and develop job skills.

Where can I go to receive more information? In person? Online?

For more information you can contact the course instructor at IMMinstructor@cccoe.k12.ca.us or PPOinstructor@cccoe.k12.ca.us. Or call the Hotline at 925-942-3467.

When is the deadline to submit an application?

Potential students must submit an online application no later than 2 days before the assessment date of the course.

Are DOJ and FBI both checked during the background check?

A background check will be completed and must be successfully passed before an offer of employment is finalized.

Who should I contact regarding questions about my application?

Questions about the application can be directed to the course instructor at the emails above.

How will I receive updates regarding the status of my application?

An email response will provide information about your scheduled assessment date and other details. Additional information will be provided in person following the assessment session.

How many times can I take the assessment to get a passing score?

You may take the initial assessment as many times as you like.

Are there different requirements for Richmond residents?

Richmond residents have no additional requirements; however, Richmond residency is taken into consideration when selecting students.

Is there a prep class for the training program? Assessment?

Students can prepare for the initial assessment by reviewing basic 8th grade math and reading comprehension. No additional preparation is needed for the class itself.

How long is the course?

The IMM and PPO classes are 80 days, similar to 1 school semester.

Can I switch class times during the week or semester to fit my work schedule?

Do not expect to switch classes as each session is expected to be full.

I have a scheduled vacation planned during the semester how will this affect me?

Will be handled case by case. Must be discussed with the instructor before class selection.

If I have to drop out can I retake the class?

Only if you drop within the first 8 days will you be considered to be re-selected.